HOW TO ACCESS YOUR ONLINE MEDICAL RECORD

Heart of the Rockies Regional Medical Center provides patients online access to specific health information in their medical record via a secure "patient portal."

If you are admitted as an inpatient to Heart of the Rockies Regional Medical Center, you will be able to view the following information in your medical record online after you are discharged. Please note: It can take up to 36 hours after discharge for all the following information to be available:

- Allergies
- Immunizations
- Active and inactive medications
- Current and past health concerns
- Certain test results

The information available online is only for admissions on or after April 1, 2014. No data for admissions prior to April 1, 2014, will be available online.

Registering your account

These instructions will guide you through the one-time registration process. It is important to follow these instructions in the following order.

- **Step 1: Confirmation E-mail**

To begin the registration process, check your e-mail Inbox or Spam (Junk e-mail) folder for a confirmation message. The e-mail will be sent from "donotreply@hrrmc.net" and the subject line will be "Heart of the Rockies Regional Medical Center - Patient Portal New User."

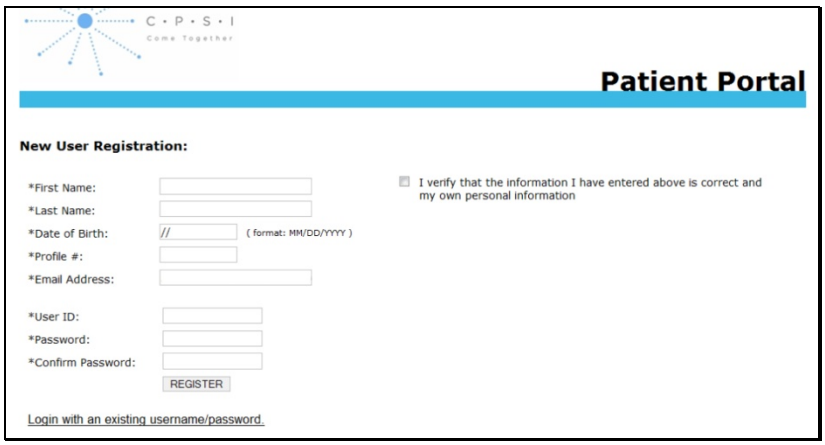
Open the e-mail and click on the link provided. You will be transferred to a webpage where you will be asked to register as a new user.

- **Step 2: Registration**

You will be asked to enter your Name, Date of Birth, E-Mail Address, a unique User ID and a Password. Make sure you remember/retain your User ID and Password for future use.

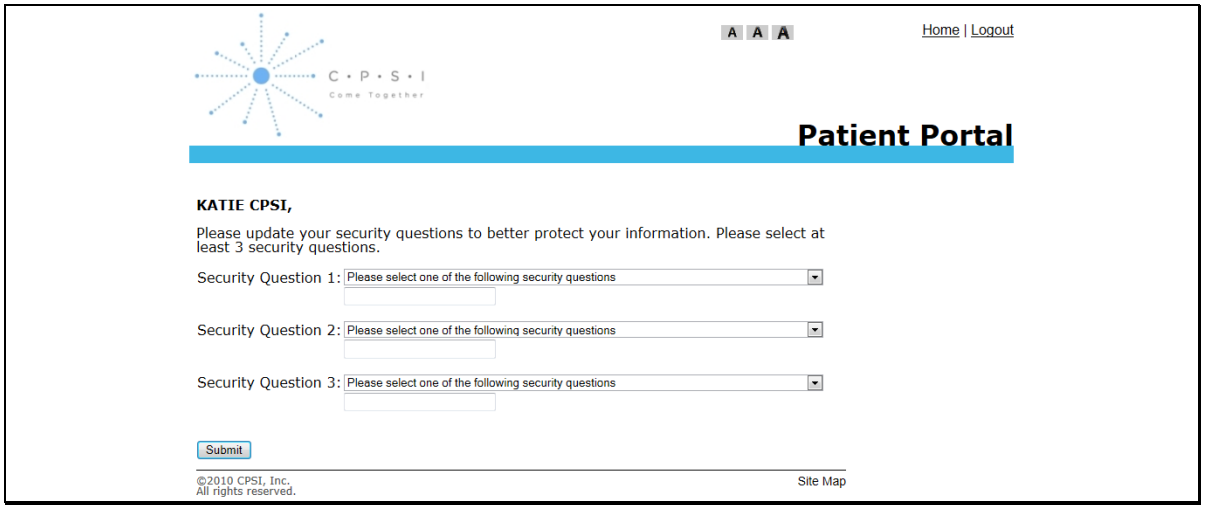
Very important: Make sure you check the box at the right to verify that your information is correct.

Then click the "Register" button at the bottom of the screen.



- **Step 3: Security Question**

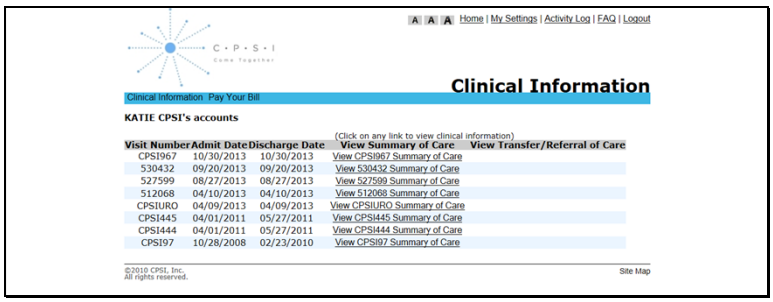
Choose three security questions, fill in the answers, and then click the "submit" button at the bottom of the screen.



On the next page, click on the "Main Menu" to begin looking at your medical record.

- **Step 4: Patient Record**

From the patient list, click on your name (or the name of the patient you are authorized to view). Patient visits will be listed chronologically. Next to each visit is a link that shows the account number and "Summary of Care." Click on the link in the "View Summary of Care" column to view the document.



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Come Together

Clinical Information

Clinical Information Pay Your Bill

KATIE CPSI's accounts

(Click on any link to view clinical information)

Visit Number	Admit Date	Discharge Date	View Summary of Care	View Transfer/Referral of Care
CPSI967	10/30/2013	10/30/2013	View CPSI967 Summary of Care	
530432	09/20/2013	09/20/2013	View 530432 Summary of Care	
527599	08/27/2013	08/27/2013	View 527599 Summary of Care	
512068	04/10/2013	04/10/2013	View 512068 Summary of Care	
CPSIURO	04/09/2013	04/09/2013	View CPSIURO Summary of Care	
CPSI445	04/01/2011	05/27/2011	View CPSI445 Summary of Care	
CPSI444	04/01/2011	05/27/2011	View CPSI444 Summary of Care	
CPSI97	10/28/2008	02/23/2010	View CPSI97 Summary of Care	

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Site Map

Questions?

For additional information and a list of frequently asked questions please visit www.mymedicalencounters.com

You may also reach us at (719) 530-2442 Monday-Friday during normal business hours if you need your initial registration e-mail sent to you again.

If you have questions about your medical results, please contact your medical provider.